



# Managing or Working with Asbestos?

Training Programme  
for 2017



## About us:

We are the Asbestos Awareness & Abatement Training Co. Ltd trading as AAA Training Co Ltd. The company was formed in 1999 and we specialise in the delivery of asbestos management, asbestos surveying and asbestos removal training (incorporating the requisite safety and risk management instruction), for all levels of personnel. AAA Training Co. Ltd is certified by the United Kingdom Accreditation Service (UKAS) to the Internationally recognised Standard BS EN ISO 9001: 2008 for the design, supply and validation of technical training and related training materials.

## What do we do?

To meet the environmental challenges of a changing world we know that the personnel we train must be competent to work safely and undertake their workplace responsibilities, whether this is at manual or management level. We work with our clients to achieve the training aims and objectives they have for their workforce and improve the safety culture within the whole organization, effectively managing the risks involved in this hazardous work.

Our tutors travel the world to deliver group safety training at clients' own premises, wherever they may be. They are unique in their depth of knowledge of occupational health, safety and risk management, drawing on a fund of experience that's been gained over many years.

## Where?

We provide a full programme of scheduled course dates, held at various locations throughout the UK. We can also provide our full range of training anywhere in the world for groups of personnel (min. 5) to be trained at the clients' own premises.



## List of training:

### Asbestos – all topics

BOHS Approved **e-learning** Basic Asbestos Awareness

Basic Asbestos awareness - classroom based

Safe handling of Asbestos Waste

Understanding Asbestos Surveys

Duty to Manage - complying with Reg. 4

Contaminated Land Remediation

Awareness for Scaffolding personnel

Asbestos Awareness for Front-line Personnel

Asbestos awareness for fire, flood or vandalised premises

### Asbestos Survey Training:

BOHS Approved P402 - Surveying & Sampling Strategies

P402 Refresher

BOHS Approved P402 Exam re-sit

### Managing Asbestos:

Managing Asbestos Projects

BOHS Approved W504 – Assessment & Control of Asbestos

IOSH Approved Safe Management of Asbestos

BOHS Approved P405 Management of Asbestos in Buildings

P405 Refresher

P405 Exam re-sit

Certificate of Asbestos Management

### International Modules:

BOHS IP402 - Surveying & Sampling Strategies

BOHS IP405 – Management of Asbestos in Buildings

W504 – Assessment & Control of Asbestos

Web-site [www.aaa-training.com](http://www.aaa-training.com)

Email [enquiries@aaa-training.com](mailto:enquiries@aaa-training.com)

Tel: + 44 (0) 1787 313137

### Notifiable and Non-Notifiable Non-Licensed Work (formerly known as Level 2 training)

Working with Non-licensed ACMs

### Working with Asbestos (Licensed work):

Asbestos Removal New Operative

Asbestos Removal New Supervisor

Asbestos Removal Operative Refresher

Asbestos Removal Supervisor Refresher

### Asbestos Analysis:

BOHS P401 - Identification of Asbestos

W504 – Assessment & Control of Asbestos

### BOHS Legionella Modules:

P900 - Maintenance and Testing of Control Measures for Domestic Hot and Cold Water Systems

P901 - Management and Control of Building Hot and Cold Water Services

P903 – Management and Control of Evaporative Cooling and other High Risk industrial Water Systems

P904 - Management and Control in Leisure, Display, Therapy and other Non-Industrial Water Systems

### General Health & Safety :

CCNSG Safety Passport Training

Combined Awareness Modules - Confined Space, Manual Handling and Working at Height

Emergency First Aid at Work

Health & Safety – **e-learning**

**NEW** Construction Dust – **e-learning**

### Bespoke Group training:

Bespoke training packages can also be designed to suit your requirements and the needs of your personnel

**PLEASE NOTE - Our full programme of training is available at your own premises worldwide  
This applies to group training for 5 or more personnel. To enquire Tel: + 44 (0) 1787 313137.**

## BOHS P402 Surveying & Sampling Strategies for Asbestos in Buildings

(this course was formerly known as BOHS P402 Building Surveys & Bulk Sampling for Asbestos)



**Course price:** £525 + vat plus £155 BOHS exam fee (no vat). Total £785.00

**Duration of course:** 3 days to include the BOHS formative assessment and the BOHS exams

**Course overview:** The BOHS P402 Module is the minimum recognised qualification required to undertake asbestos surveys. This module provides practical knowledge about the surveying of buildings for asbestos and the management procedures necessary to minimise exposure. You'll learn about asbestos legislation; asbestos in buildings; and their public health risk; principles of asbestos surveys; risk assessment and risk management strategies; asbestos registers; methods for bulk sampling; suitable RPE/PPE and personal decontamination.

**Who should attend?** Anyone who is required to carry out, or commission an asbestos survey of non-domestic premises under Regulation 4 of the Control of Asbestos Regulations 2012.

Location	2017 Dates
London	12-14 Sept
E.Kilbride	12-14 Sept
Coventry	3-5 Oct
Newbury, Berks.	10-12 Oct
Manchester	31 Oct – 2 Nov
Bristol	21-23 Nov
Wakefield	5-7 Dec
London	12-14 Dec
Milton Keynes	12-14 Dec

Book on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us to book and pay on +44 (0)1787 313137

## P402 Surveying & Sampling Strategies for Asbestos in Buildings

**(REFRESHER)** (this course was formerly known as BOHS P402 Building Surveys & Bulk Sampling for Asbestos)



**Course price:** £295 + vat - Total £354.00

**Duration of course:** 2 days

**Course overview:** This course provides Refresher training on the surveying of buildings for asbestos and the management procedures necessary to minimise exposure. You'll learn about asbestos legislation; asbestos in buildings; and their public health risk; principles of asbestos surveys; risk assessment and risk management strategies; asbestos registers; methods for bulk sampling; suitable RPE/PPE and personal decontamination.

**Who should attend?** Anyone who has previously passed the BOHS P402 Module and is required to undertake, or commission an asbestos survey of non-domestic premises under Regulation 4 of CAR 2012.

Location	2017 Dates
London	12-13 Sept
E.Kilbride	12-13 Sept
Coventry	3-4 Oct
Newbury, Berks.	10-11 Oct
Nottingham	10-11 Oct
Manchester	31 Oct – 1 Nov
Bristol	21-22 Nov
Wakefield	5-6 Dec
London	12-13 Dec
Milton Keynes	12-13 Dec

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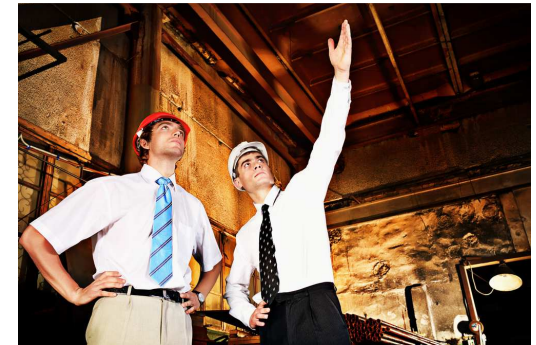
## BOHS P405 Management of Asbestos in Buildings

**Course price:** £620 + vat plus £155 BOHS exam fee (no vat). Total £899.00

**Duration of course:** 4 days to include the BOHS exams

**Course overview:** This training course provides the practical knowledge and skills to manage asbestos in buildings and audit asbestos removal projects. This course includes a written theory and written practical exam. Candidates must pass both papers to receive their BOHS Proficiency Certificate.

**Who should attend?** Duty-holders under Regulation 4 of CAR 2012, i.e., building owners, building managers, owners of small to medium sized company premises, etc.



Location	2017 Dates
London	11-14 Sept
Doncaster	11-14 Sept
E.Kilbride	18-21 Sept
Newcastle	25-28 Sept
Harrogate	25-28 Sept
Coventry	2-5 Oct
Chatham	2-5 Oct
Exeter	9-12 Oct
Leeds	16-19 Oct
Oxford	16-19 Oct
Bristol	30 Oct – 2 Nov
Preston	13-16 Nov
Cardiff	20-23 Nov
Wakefield	4-7 Dec
London	11-14 Dec

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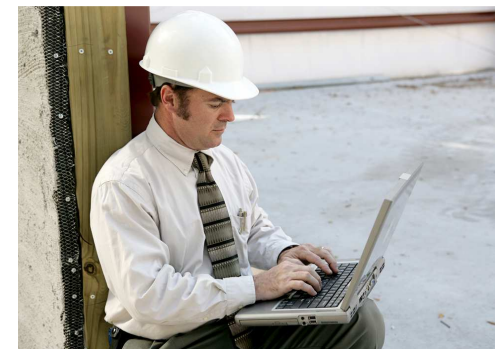
## P405 Management of Asbestos in Buildings (REFRESHER)

**Course price:** £395 + vat - Total £474.00

**Duration of course:** 3 days

**Course overview:** This training course provides Refresher training on the practical knowledge and skills to manage asbestos in buildings and audit asbestos removal projects.

**Who should attend?** Anyone who has previous passed the BOHS P405 exam and requires Refresher training for example, building owners, building managers, owners of small to medium-sized company premises, etc.



Location	2017 Dates
Doncaster	11-13 Sept
E.Kilbride	18-20Sept
Newcastle	25-27 Sept
Harrogate	25-27 Sept
Coventry	2-4 Oct
Chatham	2-4 Oct
Luton	9-11 Oct
Exeter	9-11 Oct
Leeds	16-18 Oct
Oxford	16-18 Oct
Bristol	30 Oct – 1 Nov
Preston	13-15 Nov
Cardiff	20-22 Nov
Wakefield	4-6 Dec
London	11-13 Dec

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### BOHS P402 Surveying and Sampling Strategies

for Asbestos in Buildings – **Re-sit fee £215.00 inc. vat**

EXAM RE-SIT DATES -2017

Location	2017 Dates
London	14 Sept
E.Kilbride	14 Sept
Coventry	5 Oct
Newbury	12 Oct
Manchester	2 Nov
Bristol	23 Nov
Wakefield	7 Dec
London	14 Dec
Milton Keynes	14 Dec



### BOHS P405 Management of Asbestos

in Buildings – **Re-sit fee £215.00 inc. vat**

EXAM RE-SIT DATES 2017

Location	2017 Dates
Doncaster	14 Sept
E.Kilbride	21 Sept
Newcastle	28 Sept
Harrogate	28 Sept
Coventry	5 Oct
Chatham	5 Oct
Exeter	2 Nov
Leeds	2 Nov
Oxford	9 Nov
Bristol	9 Nov
Preston	16 Nov
Cardiff	23 Nov
Wakefield	7 Dec
London	14 Dec

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## Managing Asbestos Projects

**Course price:** £225 + vat. Total £270.00

**Duration of course:** 1 day

**Course overview:** This training course provides the practical knowledge to understand management options; evaluate Asbestos Survey Reports and Pre-contract information for refurbishment projects; be aware of the options and processes for Asbestos Removal and/or Remediation and know how to evaluate and update Asbestos Management Plans.

**Course content:**

- Avoiding the risks of Asbestos; Asbestos Legislation - framework and guidelines; Understanding Asbestos Surveys and Pre-contract information; Asbestos Management Options; Appointing Contractors and/or Remediation Personnel; Method Statements/Plans of Work/ Permits to Work; Asbestos removal and Asbestos remediation methodology; Ensuring safe working procedures; Understanding post-remediation reports; Updating Asbestos Management Plan and Open forum for discussion

**Who should attend?** Building owners /managers; asbestos managers; asbestos project managers; or anyone with a duty under Reg. 4 of CAR2012 required to deal with management or refurbishment projects where asbestos may be present.



This course is only available for group training (min. 5) at your own premises. To ask for a quote please complete the on-line enquiry form at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137

## International Module

# BOHS IP402 Surveying & Sampling Strategies for Asbestos in Buildings – A BOHS Module for International Students



**Course price:** This module is available for group training (min.5) at the clients' own premises outside the UK. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 3 days including the assessment and exams

**Course overview:** This training course provides the practical knowledge to understand management options; evaluate Asbestos Survey Reports and Pre-contract information for refurbishment projects; be aware of the options and processes for Asbestos Removal and/or Remediation and know how to evaluate and update Asbestos Management Plans.

**Course content:**

- Avoiding the risks of Asbestos; Asbestos Legislation - framework and guidelines; Understanding Asbestos Surveys and Pre-contract information; Asbestos Management Options; Appointing Contractors and/or Remediation Personnel; Method Statements/Plans of Work/ Permits to Work; Asbestos removal and Asbestos remediation methodology; Ensuring safe working procedures; Understanding post-remediation reports; Updating Asbestos Management Plan and Open forum for discussion

**Entry requirements:** Basic literacy and numeracy skills. A basic knowledge of asbestos surveying principles. Some experience of asbestos surveying under the supervision of a competent surveyor would be beneficial.

**Who should attend?** Building owners /managers; asbestos managers; asbestos project managers; or anyone with a duty under Reg. 4 of CAR2012 required to deal with management or refurbishment projects where asbestos may be present.

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel outside the UK

## International Module

# BOHS IP405 Management of Asbestos in Buildings

## A BOHS Module for International Students



**Course price:** This module is available for group training (min.5) at the clients' own premises outside the UK. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 4 days including the exams

**Course overview:** IP405 Management of Asbestos in Buildings is one of a suite of international qualifications. Asbestos project managers have a vital role in managing safely to prevent worker exposure to asbestos. This qualification provides candidates with the practical knowledge and skills to manage asbestos in buildings and with a basic understanding of asbestos removal procedures.

**Course content:**

- general health and safety; asbestos properties and internal regulatory controls; management of projects with asbestos; management of asbestos in buildings; reporting and management plans; asbestos registers; asbestos remediation and removal; the role of the analyst; air monitoring and other techniques; clearance and testing; practical work.

**Entry requirements:** Basic literacy and numeracy skills. A basic knowledge of asbestos surveying principles. Some experience of asbestos surveying under the supervision of a competent surveyor would be beneficial.

**Who should attend?** Asbestos management personnel who reside in a country that does not have a recognised asbestos management qualification.

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This course is available for group training (min. 5) of personnel outside the UK.



Faculty of  
Occupational  
Hygiene  
**BOHS**  
Approved Training Provider

## BOHS W504 Assessment & Control of Asbestos

A BOHS Module intended for UK and International candidates



**Course price:** £795 + vat plus £138 BOHS exam fee (no vat). Total £1092.00

This module is also available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 5 days including the assessment exam

**Course overview:** This course provides candidates with the opportunity to increase their understanding of all matters related to asbestos. The module covers all the information on P cert modules from P401 to P405, within five days and replaces the old BOHS S301 Asbestos & Other Fibres. You'll learn about asbestos; health hazards; exposure limits; asbestos in buildings; asbestos surveys; asbestos remediation; asbestos management; assessments; air sampling and fibre counting; analysis of bulk samples and four stage clearance procedures. Pre-course reading of HSG 248 - The Analysts Guide, is strongly recommended.

**Who should attend?** This course is suitable for Consultants advising clients on the safe management of asbestos and for those overseeing management projects, in fact it is suitable for anyone who wants to enhance their technical knowledge and understanding of asbestos and other fibres. This module has International status and recognition.

	Location	2017 Dates
	Bristol	25-29 Sept
	Wakefield	13-17 Nov

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel either in the UK or Internationally.



## IOSH Safe Management of Asbestos in Buildings

Includes an IOSH exam - Classroom course available NOW!

Also available soon as an e-learning Course



**Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 5 days including the exams

**Course overview:** This training course is intended to provide students with the knowledge required to comply with the Duty to Manage and their management options; prepare and review a management plan and be aware of the asbestos remediation options available and their safe working procedures. You'll learn about the types and uses of asbestos; health effects; asbestos legislation and guidance; asbestos registers and action plans; risk assessment; management of asbestos in buildings; implementation and review of the management plan; asbestos remediation measures; managing safe working procedures; controlling work on the fabric of the building; the role of the laboratory/analyst and the four stage clearance and testing procedure.

**Who should attend?** Anyone who is responsible for the safe management of asbestos in non-domestic premises under Regulation 4 of the Control of Asbestos Regulations 2012. This course is also suitable for Consultants advising clients on the safe management of asbestos in their buildings and Licensed Contractors overseeing management projects.

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel in the UK or Internationally

## BOHS P401 Identification of Asbestos in Bulk Samples



**Course price:** This module is available for group training (max.6) at the clients' own premises provided there are suitable laboratory and classroom training facilities available. Please contact us for a quote. A BOHS exam fee of £310 per candidate is also applicable.

**Duration of course:** 3 days including the assessment and exam

**Course overview:** The aim of this proficiency module is to provide the theoretical and practical knowledge in the techniques of asbestos sample identification using polarised light microscopy (PLM). You'll learn about the types and forms of asbestos fibres and their industrial uses; the theory of polarised light and the practicalities of setting up and using a polarised light microscope; the approved methods for analysis of bulk fibre samples and have an understanding of the exposure controls and quality controls required during this activity. You'll also learn how to identify unknown samples; observe safety protocols; how to evaluate and check working environment control systems and develop competence in the use of microscopes.

**Who should attend?** Candidates for this course are expected to be aware of the contents of HSG 248 (Asbestos: The Analysts Guide) and in particular Appendix 2 'Asbestos in bulk materials: sampling and identification by polarised light microscopy (PLM)'. Candidates will preferably have prior experience of analysis bulk samples and may already be participating in a quality control scheme

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137

This course is available for group training (max. 6) at the client's own premises wherever suitable laboratory and classroom facilities are available.

## BOHS Pg00: Legionella – Maintenance and Testing of Control Measures for Domestic Hot and Cold Water Systems



**Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is also applicable per candidate.

**Duration of course:** 1 day including the exam

**Course overview:** You'll learn about legionella bacteria; legal requirements; key elements of domestic hot and cold water systems; physical inspections of water systems; legionella control regimes; temperature monitoring; basic cleaning and descaling and water monitoring.

**Course content:** Legionella and health risks 10%, legislation and guidance 10%, types of domestic hot and cold water systems 20%, precautionary measures for legionella control 15%, Sampling, testing and monitoring regimes 15%, maintenance, disinfection and cleaning 15% and record keeping 15%.

**Who should attend?** Anyone who needs a basic knowledge of legionella bacteria and the risk factors which allow it to proliferate in water systems. This training course provides the basis of competence for operatives undertaking the operation and monitoring of domestic hot and cold water systems in buildings.

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel either in the UK or Internationally.

## BOHS P901 - Legionella – Management and Control of Building Hot and Cold Water Services



**Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 1 day including the exam

**Course overview:** This training course provides an overview of the risk of legionella infections and how it can be controlled in domestic type hot and cold water systems. This course is also a pre-requirement before undertaking course P903 or P904. On successful completion, the student shall be able to demonstrate knowledge of the origins of legionella and the factors which allow it to proliferate to hazardous levels in man-made water systems; the main conditions which cause legionella infection to occur in susceptible individuals; the fundamental principles of assessing the risk of exposure to legionella in domestic hot and cold water systems; the legal requirements, approved codes of practice and best practice guidance; implementation of legionella control regimes with suitable monitoring programmes and records.

**Who should attend?** Anyone who needs to understand the risk of legionella infection and how it can be controlled.

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel either inside or outside the UK.



## BOHS P903 - Legionella – Management and Control of Evaporative Cooling and Other High Risk Industrial Water Systems



**Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 1 day including the exam

**Course overview:** The aim of this course is to provide an overview of the risk of legionella infection and how it can be controlled in Evaporative Cooling and other high risk industrial type systems. On successful completion, the student shall be able to demonstrate management control of industrial and process water systems including open evaporative cooling systems incorporating one or more cooling towers.

**Course content:**

- Legislation and guidance; Cooling Tower design and Operation; Risk assessment; Water treatment; Operational Control; Other Risk systems and Record Keeping

**Who should attend?** This is a progression course. Candidates must have completed the P901 before taking this course.

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel either inside, or outside the UK.

## BOHS P904: Legionella – Management and Control in Leisure, Display, Therapy and other Non-Industrial Water Systems



**Course price:** This module is available for group training (min.5) at the clients' own premises. Please contact us for a quote. An exam fee is applicable per candidate.

**Duration of course:** 1 day including the exam

**Course overview:** The aim of this course is to provide an overview of the risk of legionella infection and how it can be controlled in leisure, display, therapy and other non-industrial water systems. You'll learn how to demonstrate management control of complex commercial and leisure systems specifically spa pools, hot tubs, hydrotherapy pools and whirlpool baths.

**Course content:**

- Legislation and guidance; Leisure and Therapy Pools Design and Operations; Risk Assessment; Water Treatment; Operational Control Other Risk Systems and Record Keeping

**Who should attend?** This is a progression course. Candidates must have completed the P901 before taking this course. It is also recommended that candidates are familiar with the HSE/HPA publication "Management of Spa Pools – Controlling the Risk of infection" which can be downloaded free from the HSE web site.

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137  
This course is available for group training (min. 5) of personnel either inside, or outside the UK.

## BOHS Approved e-learning BASIC ASBESTOS AWARENESS



**Course price:** £25.00 + vat per person

**Duration of course:** 2-3 hours

**Course overview:** This Basic Asbestos Awareness pack - approved by the BOHS, is suitable for anyone involved in any type of building work where they may unintentionally disturb asbestos.

**Who is it for?** Carpenters, plumbers, electricians, joiners, cable-layers, etc, in fact anyone who is involved in general building, or refurbishment work.

**What will you learn?** You'll learn about where asbestos might be found in buildings; the dangers of asbestos; a little bit about asbestos legislation; and what to do in the case of accidental damage to asbestos containing materials (ACMs).

**Where?** This training pack is available to download and complete at your home or work, anywhere at your own pace.

Please order on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on + 44 (0) 1787 313137 to order and pay.

## Basic Asbestos Awareness (Classroom based)



**Course:** Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137. This course is available for group training (min. 5) of personnel

**Duration of course:** Approx. 3 hours

**Course overview:** This classroom based course is suitable for anyone involved in any type of building work where they may unintentionally disturb asbestos.

**Who should attend?** Carpenters, plumbers, electricians, joiners, cable-layers, etc, in fact anyone who is involved in general building or refurbishment work.

**What will you learn?** You'll learn about where asbestos might be found in buildings; the dangers of asbestos; a little bit about asbestos legislation; and what to do in the case of accidental damage to asbestos containing materials (ACMs).

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

Please call us for further details + 44 (0) 1787 313137.

## Understanding Asbestos Surveys

*(types, requirements and procedures)*



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day - can include classroom and practical training

**Course overview:** The aim of the course is to provide an introduction to asbestos surveys and their content for those personnel who do not necessarily require a formal qualification.

**Who should attend?** This training day is intended for anyone who is responsible for inspecting premises with a view to locating and assessing the condition of any asbestos-containing materials located.

**What will you learn?** You'll learn about asbestos Identification and likely locations; an overview of legislation and guidance; survey types and safe working procedures; risk assessment; safe sampling techniques; preparing the survey report and keeping and updating an Asbestos Register

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Duty to Manage *(complying with Regulation 4 of Control of Asbestos Regs.)*



**Course: price** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day – to include classroom training.

**Course overview:** The aim of this course is to cover the 'Duty' under Regulation 4 of CAR 2012; who it applies to; its scope and the requirements of the Duty.

**Who should attend?** This training day is intended for anyone who is defined as the 'Duty-holder' and who is required to assess whether premises contain asbestos; assess the risks from any asbestos found and take action to manage that risk.

**What will you learn?** You'll learn about asbestos containing materials, health risks, the scope of Reg. 4 and the Duty-holders legal responsibilities; surveys and types; material and priority risk assessment; developing an asbestos management plan and safe systems of work.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Working with Notifiable or Non-notifiable, Non-Licensed ACMs

*(formerly called Level 2 training)*



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day to include classroom and practical training

**Course overview:** The aim of the course is to provide trainees with information about safe working procedures for work with Notifiable and Non-Notifiable non-licensed ACMs.

**Who should attend?** This training course is intended for anyone who may be required to undertake minor work on ACMs as defined in HSE's Asbestos Essential Task Sheets.

**What will you learn?** You'll learn about where asbestos might be found in buildings; the types of products that may contain asbestos; the dangers of asbestos; asbestos legislation and guidance; RPE/PPE; safe working; handling asbestos waste and personal decontamination. This training day includes both classroom and practical training.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

Please call us for further details + 44 (0) 1787 313137.

## Safe Handling of Asbestos Waste *(including fly-tipped waste)*



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day – can include classroom and practical training.

**Course overview:** The aim of this course is to provide information on the safe handling procedures for asbestos waste and safely clearing up illegally dumped asbestos waste.

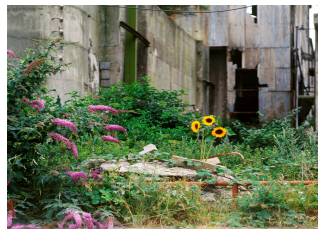
**Who should attend?** This training day is intended for anyone who is required to handle asbestos waste; deal with emergency spillage, or clean-up illegally dumped asbestos waste materials.

**What will you learn?** You'll learn about site safety procedures; emergency procedures; safe handling of asbestos waste, including fly-tipped waste, recommended equipment; suitable RPE/PPE and personal decontamination.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

Please call us for further details + 44 (0) 1787 313137.

## Contaminated Land Remediation



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day can include classroom and practical training

**Course overview:** The aim of this course is to provide information about a range of treatment, assessment and monitoring actions that can be used to deal with the overall remediation of contaminated land.

**Who should attend?** Personnel who are required to undertake this type of remediation work on contaminated land.

**What will you learn?** You'll learn about the health risks; safe working procedures; how to identify and recognise a contaminant; how to physically remove it; how to assess and manage the risk; how to work safely and ensure the risks are reduced; what range of treatments are available and how to assess the effectiveness of your actions.

### Where?

This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Asbestos Awareness for Scaffolding Contractors who hold an Asbestos Licence



**Course: price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day – this can include classroom and practical training.

**Course overview:** This training covers the required modules contained in Chapter 4 of HSG247 Asbestos: The Licensed Contractors' Guide.

**Who should attend?** This training is intended for all levels of Scaffolding personnel who may be required to erect scaffolding in areas where asbestos is present

**What will you learn?** You'll learn about the health risks of asbestos and avoiding exposure; use of RPE/PPE; emergency decontamination procedures; scaffolding site roles and responsibilities and for managers there is a further module covering management systems which can be delivered on the same day.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Understanding Asbestos for Front-line Personnel



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

Approx. 3 hours of classroom training

**Duration of course:**

This course is designed for Housing Managers; Estate Team workers; Reception Staff; Customer Service personnel, or anyone who may be asked about asbestos by the general public.

**Course overview:**

**Who should attend?**

This short training session provides advice for front line personnel who want to know how to deal with asbestos-related queries and be able to respond to them in an informed way.

**What will you learn?**

You'll learn about asbestos and where it might be found; what types of work can be undertaken safely; what advice to give in the case of accidental damage to ACMs by someone and generally how to deal with concerns from the general public about asbestos. A short question and answer session is included for audience participation.

**Where?**

This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Safe work with ACMs in Fire, flood-damaged or vandalised Premises



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1 day – this can include classroom and practical training (where appropriate).

**Course overview:** This training course includes information about how to deal with this type of incident.

**Who should attend?**

This course is intended for anyone who is required to inspect premises damaged by fire, flood (through burst pipes, etc), or vandalism; assess the risk associated with that damage and make an informed decision on the precautions to be taken to secure the area and actions required to prevent further damage.

**What will you learn?**

You'll learn about the specific associated risks; current legislation and guidance; on-site inspection procedures; risk assessment and priority action plan; how to secure the area; preventing unauthorised access; working safely including emergency procedures and waste clearance; RPE and PPE and procedures for decontamination of personnel and site.

**Where?**

This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

# New Operative

(Asbestos Removal)

This course is available for group training up to max. personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration 3 days includes classroom and practical training**

## Who should attend?

This training course is for anyone new to licensed asbestos removal work.

## What will you learn?

Types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; record keeping; risk assessment; plans of work, etc.

## Content:

This course complies with the training requirements for new Operatives from HSG 247 - The Licensed Contractors' guide - Modules 1-18 and 24-27.

**Where:** This training is held at the clients' own premises. Please call us for further details + 44 (0) 1787 313137.



# Operative Refresher

(Asbestos Removal)

This course is available for group training of min. 5 trainees. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration depending on results of a Training Needs Analysis**

## Who should attend?

This training course is intended for trained Asbestos Operatives who require annual refresher training.

## What will you learn?

Depending on TNA results, types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; record keeping; risk assessment; plans of work, etc

## Content:

This course complies with the training requirements for Operative Refresher from HSG 247 - The Licensed Contractors' guide.

**Where:** This training is held at the clients' own premises for groups of 5 or more trainees. Please call us for further details + 44 (0) 1787 313137.



## New Supervisor

(Asbestos Removal)

This course is available for group training up to 6 max. personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration 3 days includes classroom and practical training**

### Who should attend?

Any previously trained Asbestos Removal Operative who is making the transition to Supervisor.

### What will you learn?

Types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; record keeping; risk assessment; plans of work, etc.

### Content:

This course complies with the training requirements for new Operatives from HSG 247 - The Licensed Contractors' guide - Modules 1-18 and 24-27.

**Where:** This training is held at the clients' own premises. Please call us for further details + 44 (0) 1787 313137.



## Supervisor Refresher

(Asbestos Removal)

This training is held at the clients' own premises for groups of 5 or more trainees. Please call us for further details + 44 (0) 1787 313137.

**Duration depending on results of a Training Needs Analysis**

### Who should attend?

This training course is intended for trained Asbestos Supervisors who require annual refresher training.

### What will you learn?

Depending on the TNA results, types, uses and risks of ACMs; health hazards; legislation and guidance; site set-up; stripping techniques; inspections; records; RPE/PPE; transit; decontamination; plant and equipment; waste; emergency procedures; records; risk assessment; plans of work, supervisor's role; management systems; information; instruction and training.

### Content:

This course complies with the training requirements for Supervisor Refresher training from HSG 247 - The Licensed Contractors' guide.

**Where:** This training is held at the clients' own premises. Please call us for further details + 44 (0) 1787 313137



## Certificate of Asbestos Management and Certificate of Asbestos Management REFRESHER

**Course price:** This training is held at the clients' own premises for groups of 5 or more trainees. Please call us for further details + 44 (0) 1787 313137.

**Duration of course:** 3 days

**Course overview:** This training course is suitable for anyone who is directly responsible for the overall control of asbestos-removal projects; the monitoring of workplace standards during any work with asbestos and the health and safety of employees in the workplace.

**Course content:** This training course complies with all the requirements of Chapter 4 of the HSE guidance document HSG 247 – Asbestos: The Licensed contractors' guide. You will learn about asbestos in buildings; current legislation and guidance; legal and management responsibilities; assessments; plans of work; site set-up; RPE and PPE; decontamination procedures; control measures; waste removal procedures; site auditing; air monitoring; the analysts role and the certificate of re-occupation. The training may also include practical workbook exercises.

**Who should attend?** This training course is intended for experienced Supervisors, Managers, Directors and Supervisory personnel

Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137

This course is available for group training (min. 5) of personnel either inside, or outside the UK.



## \*CCNSG Safety Passport Training (Client/Contractor National Safety Group)

**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 2 days

**Course overview:** The CCNSG Safety Passport programme provides essential training for all site personnel to ensure that they have a basic understanding and knowledge of health and safety.

**Who should attend?** All site personnel and individuals going on site who need to have a basic knowledge of health and safety.

**What will you learn?** You'll learn about safe behaviour at work, safe places of work, confined space entry, excavations, permit to work systems, safe use of access equipment, working at heights, site transport, protecting the environment, safe lifting and manual handling, safe systems of work, asbestos, hazardous substances, LOLER, PUWER, electricity, isolation, hand-arm vibration and noise. The programme also involves a significant amount of trainee participation. After successfully completing the 2-day course, individuals will be awarded a 'Safety Passport' which is then **valid for three years**.

**Where?** This training is provided by a registered CCNSG trainer and held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Confined Space Awareness, Safe use of Ladders & Steps Manual Handling Awareness



**Course: price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 3 short awareness sessions provided during a half-day session.

**Course overview:** Three important health and safety modules, delivered at awareness level and combined into a half-day training session for groups of personnel.

**Who should attend?** This is an ideal course for contractors, operatives and supervisors, or anyone who requires a basic understanding of these three important health and safety issues.

**What will you learn?** **Confined Space Awareness**  
**Safe use of Ladders & Steps**  
**Manual Handling Awareness**

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees.

**Please call us for further details + 44 (0) 1787 313137.**

## Construction Dust – it can seriously damage your health

This training course provides information about the different types of dusts that can be found on construction sites; the damage to health that some dusts can cause; how to assess the risks and how to control them.

**Course price:** £20.00 + vat per person

### Course overview – what will you learn?

Construction dust is a general term used to describe different dust you might find on a construction site. There are three main types: Silica dust – concrete, mortar and sandstone. Wood dust – softwood, hardwood, plywood and MDF. Lower toxicity dusts – gypsum (in plasterboard), limestone and marble. This e-learning pack provides information on how to control the dust effectively and reduce the hazard to health.

### Who is it for?

Anyone who is involved in general building or refurbishment work.

### Where?

Purchase the pack from us and you can down-load and complete the pack anywhere, at your own pace.

Call us on +44 (0) 1787 313137 to buy.

The pack will then be available for immediate download.



## Emergency First Aid at Work



**Course price:** This course is available for group training (min. 5) of personnel. Enquire on-line at [www.aaa-training.com](http://www.aaa-training.com) or call us on +44 (0)1787 313137.

**Duration of course:** 1-day including classroom and practical training

**Course overview:** This course covers workplace health and safety regulations and provides trainees with basic life saving first aid training.

**Who should attend?** This course is suitable for Nominated Workplace First Aiders for low risk working environments and for anyone who wants to receive training in emergency first aid.

**What will you learn?** You will learn about the role of the first aider; managing an emergency; communication and casualty care; bleeding (minor and severe); burns; choking (adult); fainting; health and safety (first aid) regulations; resuscitation (adult CPR); seizures (adult); shock and the unconscious casualty. The focus of this course is on preventing situations from becoming worse and learning the vital life saving skills that a trained Emergency First Aider can use until help arrives. All successful candidates on the course will receive First Aid certification that is valid for three years.

**Where?** This training is held at the clients' own premises for groups of 5 or more trainees. **Please call us for further details + 44 (0) 1787 313137.**



## Health & Safety Distance Learning (Accredited by ROSPA)



**Course price:** Priced at £65 + vat. This price includes the course, marking of paperwork and a certificate.

**Course overview:** This training course gives everyone in any field of work a comprehensive, basic knowledge of health & safety in the workplace. It covers the essential facts to help you work more safely and contribute to the overall safety of your organisation.

**What will you learn?** The content is divided into six, succinct learning modules, with questionnaires to test understanding, as follows: an introduction to working safely; common health and safety hazards; improving safety performance; accidents and emergencies; protecting the environment; final proficiency test covering all six modules; tests understanding throughout and a RoSPA personalised certificate upon completion

**Where?** This is a distance learning module. The training can be completed at home, or at your place of work, entirely at your own pace.

**Please call us to book and pay on + 44 (0) 1787 313137. or order on-line at [www.aaa-training.com](http://www.aaa-training.com)**